



Oregon Department of Environmental Quality

Gov2Go: Guidelines for DEQToo Participants

Vehicle Inspection Program

Contact: DEQtoo@deq.oregon.gov or 971-673-1631

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Gov2Go Pay allows for the secure maintenance of payment account information on file, for use when making payment to government agencies.

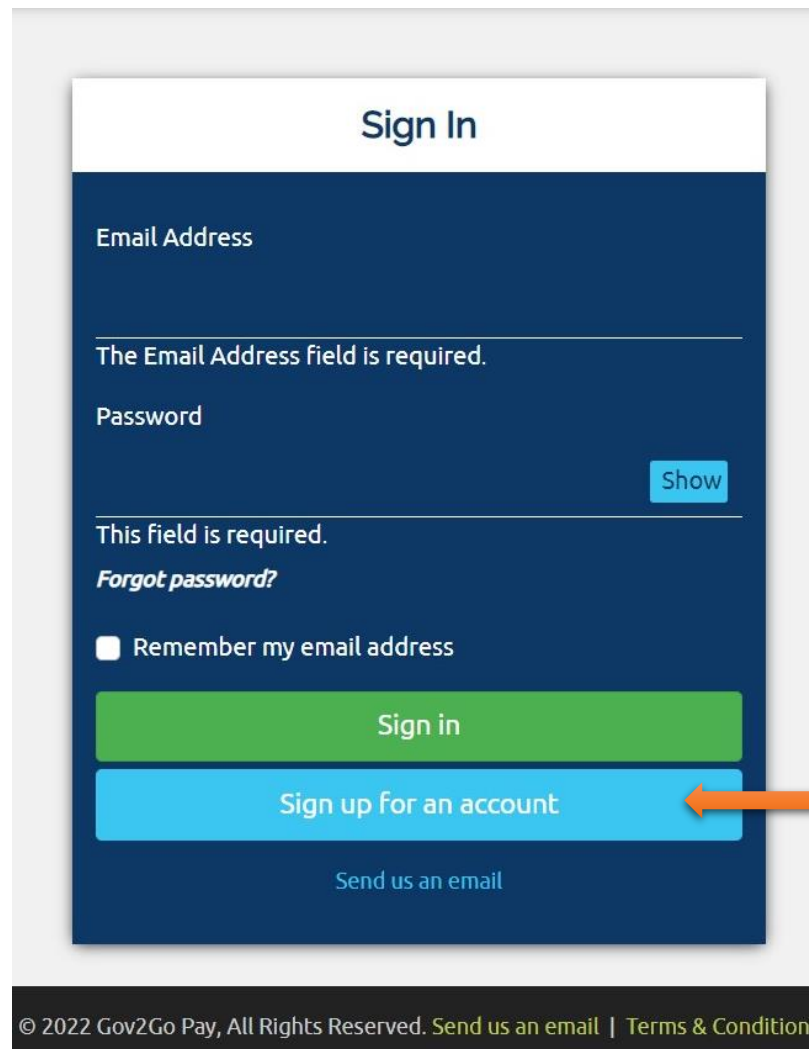
This system is similar to payment wallet services, allowing users to avoid entering bank or credit card information directly onto websites and applications that process payments.

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Create your account

1. Navigate to <https://gov2gopay.egov.com/>
2. Click "Sign up for an account" button (blue).



The screenshot shows a "Sign In" form on a dark blue background. The form includes an "Email Address" field with a red error message "The Email Address field is required." below it. Below the email field is a "Password" field with a "Show" button to its right and a red error message "This field is required." below it. A link for "Forgot password?" is positioned below the password field. There is a checkbox labeled "Remember my email address" which is currently unchecked. At the bottom of the form are three buttons: a green "Sign in" button, a blue "Sign up for an account" button (which is highlighted by an orange arrow pointing to it from the right), and a light blue "Send us an email" link. The footer of the page contains the text "© 2022 Gov2Go Pay, All Rights Reserved. Send us an email | Terms & Conditions".

- a. Enter your email address and create your password (password requirements will turn to green check marks when met).

The image shows a 'Sign Up' form with a dark blue background. At the top, the title 'Sign Up' is centered in white, with a close button 'x' to its right. Below the title, the 'Email Address' field contains 'name@domain.com'. A white popup box titled 'Password Requirements' is overlaid on the form, listing several criteria: '8 to 64 characters' (unchecked), 'at least 1 upper case letter' (checked), 'at least 1 lower case letter' (checked), 'at least 1 number' (unchecked), and 'one or more special characters from this list only (- ! " # \$ % & ' * . + ; ? = @ [^ _ ` { | } ~)' (checked). Below the popup, the 'Create Password' field is shown with six dots and a 'Show' button. An error message 'Invalid password format' is displayed below the password field. At the bottom, there are two radio button options: 'I have read and agree to the Gov2Go Pay Terms & Conditions' (selected) and 'I do not agree.' Below these is a large green 'Create Account' button. The footer of the form contains '© 2022' on the left and '& Conditions' on the right.

3. Select "I have read and agree to the Gov2Go Pay Terms and Conditions".
4. Click "Create Account" button (green).
5. A verification email will be automatically sent to your email address once you click "Create Account".
6. Click link sent in email to verify (within 30 days).

Account setup

Once your account has been created the Gov2Go Pay welcome screen will appear to complete your account setup.

1. Enter your contact information:
 - a. Enter first and last name of primary account holder
 - b. Enter address (select "International Address" for all non-US addresses).
 - c. Enter phone number for primary account holder.
 - d. Select time zone of primary account holder.
 - e. Click "Save and Continue" to advance to the next step.

Welcome
Let's get started by setting up your account

1 Enter your contact information 2 Enter your payment information 3 Confirm & start using Gov2Go Pay

Your incomplete information and progress have been saved. You may continue setting up your account at any time.

Contact information

First Name

Last Name

International Address

Address Line 1

Address Line 2

Zip / Postal Code

City

State

Phone Number

Time Zone
(UTC-06:00) Central Time (US & Canada) ▼

Skip Save & Continue

2. Enter your payment information:
 - a. Select account type.
 - b. Enter account information.
 - c. Verify information is accurate.
 - d. Click "Save and Continue" to advance to the next step.

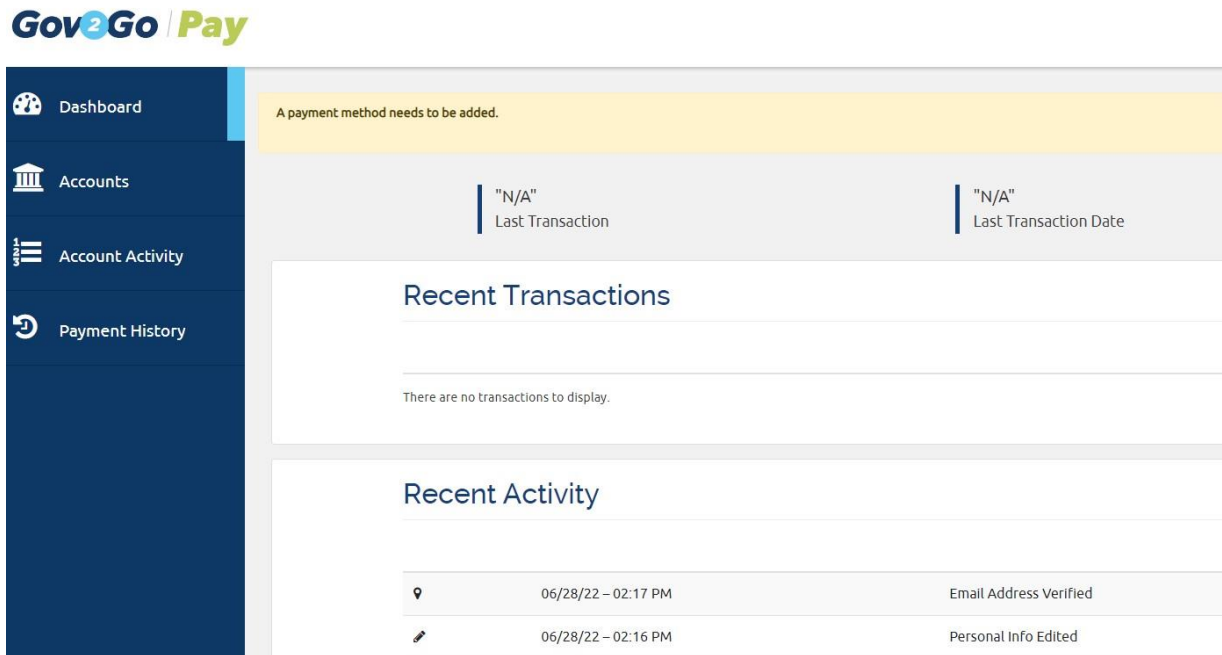
The screenshot shows a 'Welcome' screen for setting up a Gov2Go Pay account. It features a progress indicator with three steps: 1. Enter your contact information, 2. Enter your payment information (the current step), and 3. Confirm & start using Gov2Go Pay. The 'Payment information' section includes a 'Select account type' dropdown with two options: 'Credit / Debit Card' (selected) and 'Checking/Savings Account'. Below this are input fields for 'Card Number', 'MM' (month), and 'YYYY' (year), followed by 'Name on Card' and 'Card Nickname'. A checkbox labeled 'Set as Default Payment Method' is checked. An 'Address' dropdown menu shows '1240 SE 12th Ave, Portland, OR 97214'. At the bottom, there are 'Skip' and 'Save & Continue' buttons.

3. Confirm information has been entered correctly.
4. Click "Save" to finalize account setup.

Managing your account

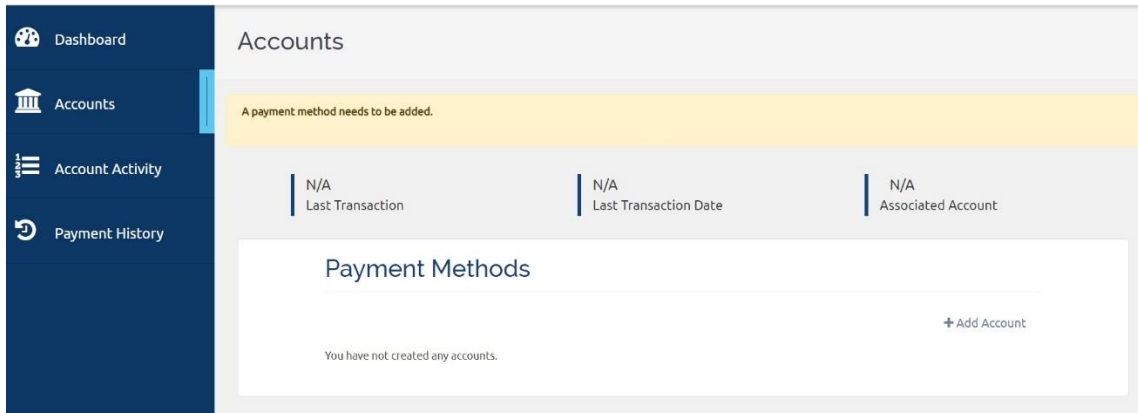
Dashboard

The dashboard is your landing page that appears once you login. It displays “Recent Transactions” and “Recent Activity”.



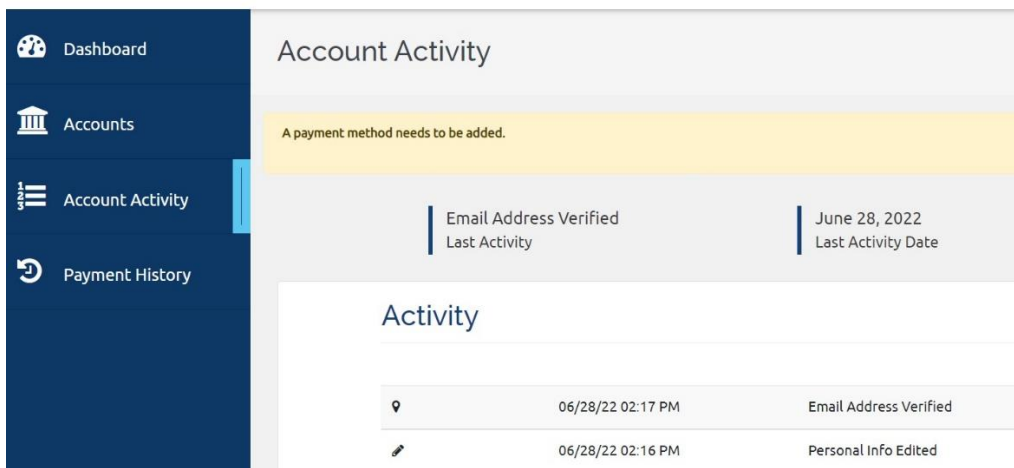
Accounts

1. Manage payment account(s)
 - a. Click “Edit” to modify existing account information.
2. Add additional payment accounts
 - a. Click + Add Account”.
 - b. Enter payment account information.
 - c. Verify accuracy of information.
 - d. Click “Save”.



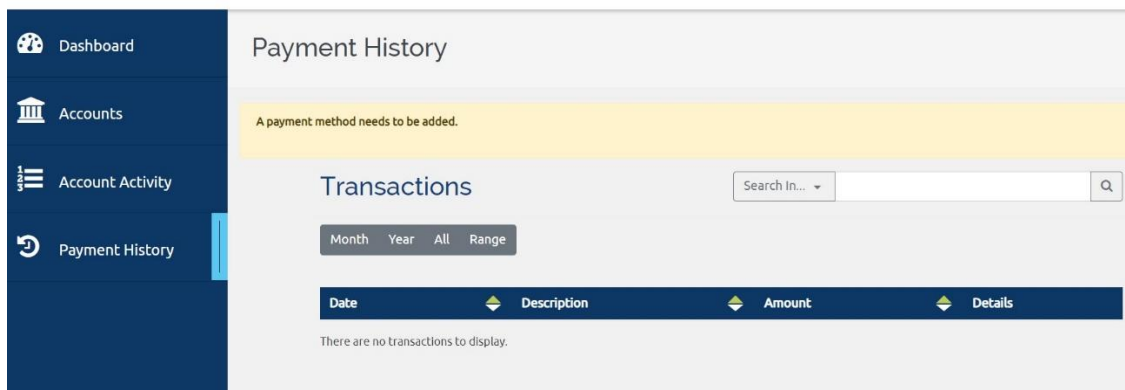
Account activity

View details of recent account activity.



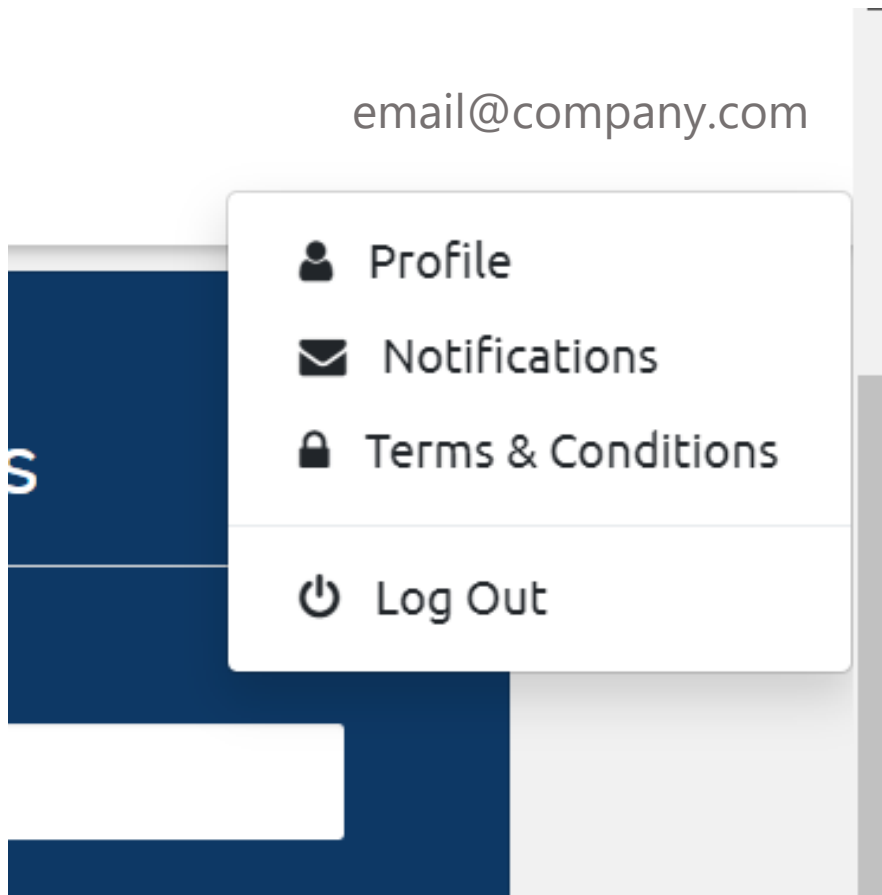
Payment history

View and search all payment history for account.



Additional Account Information and Log Out

Your profile, notifications, terms & conditions, and log out, is available by clicking the drop-down menu located by the users email address in the upper right corner of the application screen.



1. Log out when finished.

Training Video

[View the training video](#) on DEQ's YouTube channel.